
CONFIDENTIALITY AND PRIVACY

The Medical Center is committed to respecting the privacy and confidentiality of individuals by protecting patient health information and other verbal, written, and or electronic information.

Information will be shared only for legitimate reasons and as required by law, professional ethics, and accreditation requirements.

Sensitive information concerning personnel and management issues will be maintained in the strictest of confidence and utilized only by those individuals authorized to review and act upon such information.

Information considered ordinary facts and necessary for planning of specific care and services will be handled with professional discretion and by using the minimum necessary information to accomplish the purpose for which the information is needed.

All staff, physicians, and affiliates will take reasonable steps to minimize incidental disclosure of confidential patient or hospital information by assessing their surroundings before exchanging information.